

**BLACKBOARD LEARN 9.1 IMPLEMENTATION
PROJECT OBJECTIVES AND MIGRATION/TRAINING PLAN
FOR
SAN DIEGO COMMUNITY COLLEGE DISTRICT
CITY- MESA – MIRAMAR – CONTINUING EDUCATION**

OVERVIEW

This document is being produced by the SDCCD Blackboard Learn 9.1 Implementation Team, subgroup of the Districtwide Distance Learning Committee, led by Andrea Henne, Dean, Online and Distributed Learning, District Instructional Services and Planning.

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1. STRATEGIC GOALS

Overview

SDCCD Online Learning Pathways is tasked with providing the support and resources for the students and faculty of the San Diego Community College District who teach online or web-enhanced courses. Blackboard Learn 9.1, an upgrade from Blackboard Vista, is the Districtwide course management system and the platform for delivering online and web-enhanced courses at the San Diego Community College District. The implementation of Blackboard Learn 9.1 will be in a pilot phase in 2011 and students and faculty will be made aware of the potential challenges that may arise during this period. Every effort will be made on the part of SDCCD Online Learning Pathways to make the smooth transition of courses to Blackboard Learn 9.1 and to work closely with our Blackboard.com hosted service support team to ensure a stable and secure technical infrastructure.

Goals

- Support the Colleges and Continuing Education with their initiatives for online and distributed learning.
- Provide an environment that supports instructional technology innovation and teaching and learning best practices
- Support expansion of online and distributed learning at the SDCCD

Course Archival

Maintain courses on the Blackboard Learn 9.1 system starting with courses offered in 2010 for one full academic year and archive courses that were offered in the prior 2-5 years so that grade challenges and student records are retrievable for up to 5 years after the course ended. Blackboard Vista courses from 2006-2009 are retained on external hard drives.

Secure, Robust and Stable CMS

The technology that delivers the courses will be as fail-safe as possible, with the system availability at 99.7% targeted uptime. The managed hosting service license agreement with Blackboard.com includes 1 TB of storage and 5 Mbps of bandwidth.

Retirement of Blackboard Vista

Complete all course migrations to Blackboard Learn 9.1 by Spring 2012 and retirement of Blackboard Vista by end of Fall 2012.

Batch Integration of SIS and Blackboard Learn

Configure and test integration of student enrollment data from ISIS into Blackboard Learn 9.1 by the end of Fall 2010.

2. PROJECT TIMELINE

The following timeline represents critical project benchmarks:

TIMEFRAME	ACTIVITY	COMMENT
Fall 2010		
October 2010	Blackboard Learn Test and Production Environments are up and SDCCD Online Learning Pathways starts administrative login and review of the system features.	
	Splash page http://blackboard.sdccd.edu is under development	
	Implementation Team Meets to Review and Refine Implementation Plan	
	Training Materials Development Begins by SDCCD Online Learning Pathways	

TIMEFRAME	ACTIVITY	COMMENT
	Blackboard Begins Batch Integration Analysis	
	10 Faculty are Selected to Pilot Bb Learn in Spring 2010	
November 2010	Blackboard Develops and Tests Batch Integration with ISIS	
	Pilot Faculty are contacted and courses are identified for migration	
	SDCCD Online Learning Pathways tests the migration of courses and the integration.	
December 2010- Early January 2011	Pilot Faculty are trained.	
	Pilot faculty's courses are migrated to Production System	
Spring 2011	Pilot Faculty Courses Go Live	
March 2011-June 2011	Train Summer 2011 Online Faculty	
	Migrate/develop courses for Summer 2011	
April 2011-August 2011	Train Fall 2011 Online Faculty	
	Migrate/develop online courses for Fall 2011	
Fall 2011	Train On-campus Faculty	
Spring 2012	Deliver all web-enhanced courses and organization sites on Blackboard Learn 9.1	
Spring 2012	Blackboard Vista goes offline end of Fall 2011	

Criteria for Selecting 10 Pilot Faculty

- One course per faculty
- Master Course
- Designed using learning modules
- All content is accessible and copyright compliant
- Available for training during December-January
- Uses Blackboard for the majority of assessments, gradebook, assignments rather than a 3rd party system
- Can do without Elluminate Powerlink
- Can do without Turnitin Powerlink
- Does not rely on grading forms tool
- Willing to commit to spending more time than usual in the course evaluating the system performance
- Willing to provide team with weekly feedback
- Willing to be a resource to their department faculty and the campus
- Faculty member can deal with potential challenges and technical glitches
- Willing to communicate with students to prepare them for the change.

Spring 2011 Pilot Faculty and Courses

CBTE 205 - Records Management - B. Berl - City - 82434

CHEM 100 - Fundamentals of Chemistry F. Garces - Miramar - -72982

CHEM 100L – Fundamentals of Chemistry Lab – Miramar - 96925

DRAM 151 - Cinema as Art and Communication II K. Clark - Mesa - 98428

FIPT 101 - Fire Protection Organization - D. Hall - Miramar - 60852

ENGL 205 - Critical Thinking and Intrmd Composition J. Safdie - Mesa - 60493

HIST 101 - World History II J. Radzikowski - City - 86411

PERG 120 - College Success & Lifelong Learning A. Crakes - Mesa - 61602

PHYN 100 - Survey of Physical Science C. Gramada - Mesa - 45770

CISC 190 - Java Programming R. Pelletier – City – 03366

February 2, 2011, email to Spring 2011 Online Faculty

February Action Item for Online Faculty

Now that our pilot of 10 courses on Blackboard Learn 9.1 is successfully underway, we are ready to begin the process of migrating from Blackboard Vista. Starting Summer 2011, all online courses will be delivered on Blackboard Learn 9.1. Blackboard Vista will be used for oncampus web-enhanced courses only.*

If you are scheduled to teach an online course in Summer or Fall 2011, your course shell(s) and faculty account will be **automatically generated on Blackboard Learn 9.1 when the District class schedule becomes available**. At that time (*we will notify you when you can login*) your faculty login at <https://sdccd.blackboard.com> will be your Faculty Web Services CSID. Your password will be set to **changeme**.

Online students will be directed to the login page at <http://blackboard.sdccd.edu>.

Action Item: Starting immediately, we will transfer for you a Master course from Blackboard Vista to Blackboard Learn for each of the Summer or Fall courses you will be teaching; e.g., Master ECON 120. If you do not have a Master course in Blackboard Vista, then please identify a live shell that contains content you want to use for Summer and/or Fall.

Your first step is to notify us by filling out the [Master Course Migration Form](#) at <http://bit.ly/dFyGa2> with your name, college and contact information. In the space provided on the form, indicate the name of the Master course in Blackboard Vista that needs to be transferred to Blackboard Learn 9.1. You will need to fill out one form for each Master course that needs to be transferred. Master courses are courses without student data and contain the course materials and content you want to use in future courses.

Once we receive your form and have processed your Master, we will contact you to arrange training and support using Blackboard Learn 9.1. In the meantime, please visit the support page at <http://www.sdccdonline.net/faculty/blackboard> for training and support resources.

*Oncampus students will continue to use Blackboard Vista, so we will still need the usual Course Request Forms for oncampus shells. We do not yet have a way of creating the oncampus course shells automatically into Blackboard Learn from the District class schedule—District IT is working on that.

May 11, 2011, email to Online Faculty

Online Faculty are Requested to Sign Up for Blackboard Training

As Spring semester winds down, our team at SDCCD Online Learning Pathways is thinking ahead to Fall. As you know, from this point forward, all online and partially online classes will be taught on our new Blackboard Learn 9.1 system. While this system is similar to our current Blackboard Vista in many ways, there are significant differences. (See "What's New and Different in Blackboard Learn 9.1" at <http://www.sdccdonline.net/faculty/blackboard.>)

To help you to prepare for the change and to avoid the last-minute crunch at the end of the Summer, we hope you'll take advantage of the numerous training opportunities we're offering during the remainder of Spring term and throughout the Summer. The training sessions are offered at various times and on all three campuses. Here's the current schedule:

<http://www.sdccdonline.net/faculty/training/BbLearn2011TrainingSchedule.pdf>

You can sign up for these workshops on the Faculty Flex calendar >> Campus = District. You will get more out of the training if you first send us your migration requests (<http://bit.ly/dFyGa2>) for us to move your course content to Learn from Vista. Although you may not be certain what you will be teaching online in the Fall, you can request to migrate any course that you think you may be teaching online. (On-campus/web-enhanced classes will remain on Blackboard Vista in Fall 2011 and then will be migrated in Spring 2012.) Vista is expected to be taken offline in Spring 2012.

We can move content from any Vista shell, so pick the shell (master or live) that is the most complete and up to date. We'll normally migrate one shell for each course for each instructor. We're very much looking forward to working with you in preparation for your Fall online courses.

From the SDCCD Online Learning Pathways Team

Training

104 three-hour Blackboard Learn 9.1 Training/Course Migration workshops were conducted from March 11, 2011, through September 9, 2011, at each of the colleges and via CCCConfer. One-on-one appointments were provided upon request.

May, June, July and August 2011

Emails were sent to each online instructor from May through August:

Dear Online Instructor:

Your live shell for your Fall online course, (fill in name of course and CRN) is now on Blackboard Learn at <https://sdccd.blackboard.com>. The shells are automatically generated from the District class schedule for Fall.

Login with your Faculty Web Services CSID and the password **changeme**.

Students will be automatically enrolled into these live shells as they register, with their access denied until the first day of class.

Your live shell contains only basic student orientation information at this time. **You need to add your own content** either by transferring content from your master shell that we moved over from Vista (Master Course Migration Form link: <http://bit.ly/dFyGa2>) or from new content that you create.

We are standing by to assist with this process. We also have online tutorials showing you how to transfer content from your masters into your live sections on our Blackboard Learn Communications center at <http://www.sdccdonline.net/faculty/blackboard/index.htm> .

If you've not already done so, we encourage you attend one of our Blackboard Learn orientation sessions. You can find the schedule and sign-up information on our faculty training page at <http://www.sdccdonline.net/faculty/training>. Looking forward to working with you!

SDCCD Online Learning Pathways Team
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