

## How To Submit a Turnitin Assignment

1. Click on the Turnitin Assignment found in your Blackboard Vista course
2. Choose the appropriate option in the User Agreement, and continue

### user agreement

Our user agreement has been updated. Please read our user agreement below and agree or disagree to its terms and conditions:

Turnitin.com (the "Site") and its services are maintained by iParadigms, LLC ("iParadigms"), and offered to you, the user ("You" or "User"), conditioned upon Your acceptance of the terms, conditions, and notices contained herein without modification (the "User Agreement"). By clicking the "I agree -- create profile" button below You: (1) represent that You have read and understand, and have the capacity and authority to enter into, this User Agreement; and (2) agree to be bound by all of its terms and conditions. You should review this User Agreement carefully. If You breach the User Agreement, Your authorization to use the Site

I am at least 13 years of age.  
 I am under 13 years of age.

[I disagree -- logout](#)

3. In the Assignment Inbox, click the Submit button

Spring 2009 - Student Course					
ASSIGNMENT INBOX & PORTFOLIO					
	START	DUE	POST	STATUS	ACTIONS
<b>Essay #1</b>					<a href="#">Expand this assignment</a>
PAPER	<b>06-03-10</b> 1:36 PM	<b>06-10-10</b> 11:59 PM	<b>06-11-10</b> 12:00 AM	This assignment has not yet been completed.	<a href="#">Show details</a> <input type="button" value="Submit"/>

4. Choose a paper submission method
  - a. Option 1: Single File Upload –
    - i. The first and last name fields must remain “Student Privacy”. You will not be able to edit these fields. Don’t worry – your instructor will still be able to identify which paper belongs to each student.
    - ii. Enter the title of your paper
    - iii. Read the upload requirements
    - iv. Browse for the file
    - v. Upload
    - vi. Preview the paper to make sure it uploaded correctly (Images included in your .doc and .pdf files may not appear even though they are included in the paper submitted to your instructor.)
    - vii. Submit

**submit paper: by file upload (step 1 of 2)**

**choose a paper submission method:**

single file upload

**first name \***

**last name \***

**submission title \***

Requirements for single file upload:

- File must be less than 20 MB
- File Types allowed: MS Word, WordPerfect, PostScript, PDF, HTML, RTF and plain text.

If your file exceeds 20 MB, [read suggestions](#) to meet requirements

**browse for the file to upload \***

[cancel, go back](#)

b. Option 2: Cut & Paste Upload –

- i. The first and last name fields must remain “Student Privacy”. You will not be able to edit these fields. Don’t worry – your instructor will still be able to identify which paper belongs to each student.
- ii. Enter the title of your paper
- iii. Cut and paste your paper (Please note: Images will not be pasted into the box labeled “cut and paste your paper”, and therefore will not be submitted to your instructor. Use file submit with a .doc or .pdf to submit files with images.)
- iv. Submit

### submit paper: by cut & paste

**submit paper by:**

cut & paste upload

**first name: \***

Student

**last name: \***

Privacy

**submission title: \***

**cut and paste your paper: \***